



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

FAMILY YMCA OF BLACK HAWK COUNTY POSITION ANNOUNCEMENT

Job Title: **Swim Team Head Coach**
FLSA Status: Exempt
Reports to: Aquatics Director
Primary Function(s)/Department(s): Aquatics

POSITION SUMMARY:

This position supports the work of the Y, a leading nonprofit, charitable organization committed to strengthening community through youth development, healthy living and social responsibility. The Aquatics and Sports Director intentionally fosters a cause-centered culture that is welcoming, genuine, hopeful, nurturing, and determined. The Director is responsible for developing, organizing and implementing high quality youth and adult sports programs and YMCA aquatics programs.

OUR CULTURE:

Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

ESSENTIAL FUNCTIONS:

1. Leads, plans, attends, schedules and directs all team daily practices and meets.
 - Teaches proper stroke and technique development, utilizing drills with constant oversight and correction to ensure swimmers have the proper skills for training and competition.
2. Serves as the primary communicator to the Aquatic Director, assistant coaches, parents, and swimmers.
 - Passes everything by the Aquatic Director before making any decision such as practice times, swim meets, lanes, etc.
3. Supervises swimmers during practices, meets, and any other swim periods.
4. Train, direct, schedule and supervise assistant coaches.
5. Writes and leads workouts according to a season developmental plan.
6. Creates an educational, safe and inviting experience for all participants.
 - Initiates, develops and maintains positive relationships with participants.
 - Models and teaches good sportsmanship.
7. Creates registrations and line-ups for all swim meets.
8. Records swimmers' meet results on Team Manager (Hy-Tek) and updates team records regularly.
 - At the end of the season, inform the Aquatic Director or all the new records to update the record board in the pool area.
9. Maintain proper records (medical), team lists, and reports as needed.
10. Address parent/participant concerns by appointments and/or phone conversations.
11. Ensure safety of participants by enforcing policies and disciplinary rules.
12. Monitor and maintain equipment.
13. Assist the Aquatics Director in hiring and supervising additional swim team staff necessary to provide a high quality YMCA Swim Team program, including Assistant Coaches.
14. Travel for away swim meets.
15. Schedule, plan and conduct coaches meetings and/or swim team staff meetings, as needed.
16. Create an environment that welcomes all types of swimmers from varying levels and backgrounds.
17. Inform Aquatics Director of work times if not at the YMCA to clock in.
18. Maintains team website and Facebook page.

QUALIFICATIONS:

- Minimum of two years coaching experience.
- Current Red Cross lifeguard certification which encompasses First Aid / CPR / AED or that is approved by the YMCA. It is the responsibility of the incumbent to keep this certification current.
- Be a YMCA certified and USA swimming certified coach.
- Complete Safety Training for Swim Coaches certification.
- American Red Cross Blood Borne Pathogens Training or equivalent training approved by the YMCA.
- Preferred that you are familiar with Team Unify and Hy-Tek computer software.
- Minimum of 21 years or older.
- Strong skills in the areas of organization, communication, motivation, and human relations.

WORK ENVIRONMENT & PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of Head Swim Team Coach, the employee is required to stand, sit, get up and down, walk, talk, and hear; use hands to finger, handle, feel or use objects, keyboards, controls, write and read. The employee is occasionally required to climb, balance, stop, kneel, crouch, or crawl.
- The employee must meet physical demands of the position, which include mobility to travel to swim meets, which are out of town and occasionally require staying away from home overnight.
- The employee must occasionally be required to be in the pool to assist participants in the instructional process, possibly treading water for an extended period of time.
- The employee must occasionally lift up to 50 pounds; and, in an emergency situation, the incumbent must lift and manage the movement of a person in need of assistance, regardless of their weight.
- Special vision abilities required by this position include; close vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- While performing the functions and duties of this job, the employee works indoors in the area of the swimming pool with air temperatures between 83 and 87 degrees Fahrenheit. In pool water temperatures between 80 and 86 degrees Fahrenheit, and humidity levels between 50-60%.

START DATE

September 1st

Fall season begins October 1st – March 29th

SALARY

Pay Range: \$11.00 - \$15.00

TO APPLY:

Please submit your cover letter, resume and three references by September 1st,

Taylor Hulsing
Aquatic and Youth Sports Director
Family YMCA of Black Hawk County
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For questions please call: 319-233-3531