



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## FAMILY YMCA OF BLACK HAWK COUNTY

### POSITION ANNOUNCEMENT

Job Title: **Head Guard**  
FLSA Status: Non-Exempt  
Reports to: Aquatics Director  
Leadership Level: Leader  
Primary Function(s)/Department(s): Aquatics

Revision Date: 9/6/2018

#### POSITION SUMMARY:

This position supports the work of the Y, a leading nonprofit, charitable organization committed to strengthening community through youth development, healthy living and social responsibility. The Head Lifeguard will assist in recruiting, training and supervising lifeguard staff and in managing Aquatics programming and facilities.

#### OUR CULTURE:

Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

#### ESSENTIAL FUNCTIONS:

1. Maintain Lifeguard for the Professional Rescuer certification.
2. Ability to be on-call during regular operating hours, sub and/or find a sub for staff as needed.
3. Ensure safety and prevent injuries while on duty as a lifeguard.
4. Respond to patron inquiries and concerns and provide branch information as needed
5. Complete records and reports regarding the following: attendance, water chemistry, incidents and accidents.
6. Assist with staff in-service trainings.
7. Create and maintain lifeguard schedules on a weekly and monthly basis.
8. Assist with new lifeguard staff training and facility orientation.
9. Assist Director with miscellaneous administrative functions as assigned.
10. Must have knowledge of the pool and safety equipment.
11. Know and understand the facility emergency action plan.
112. Be kind and courteous to all patrons of the YMCA.

#### QUALIFICATIONS:

1. Must be at least 18 years of age
2. Red Cross Lifeguard & First Aid / CPR Certification
2. Minimum of (2) years lifeguarding experience or relevant staff management experience
3. Must complete and pass a background check prior to employment

**WORK ENVIRONMENT & PHYSICAL DEMANDS:**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Pay Range:** \$9.25-9.75

**Hours Required:** 20-35 hours per week

**SIGNATURE:**

I have reviewed and understand this job description.

\_\_\_\_\_  
Employee's name

\_\_\_\_\_  
Employee's signature

Today's date: \_\_\_\_\_

**TO APPLY:** Please submit your resume and three references to:  
Taylor Hulsing  
Aquatic and Youth Sports Director  
Family YMCA of Black Hawk County  
669 South Hackett Road, Waterloo, IA 50701  
[thulsing@blackhawkyymca.org](mailto:thulsing@blackhawkyymca.org)  
For questions please call: 319-233-3531